

Katherine Guanche

Organizer / Set Decorator / Artist

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Selected Freelance Organizing Clients

Bedroom Re-Organization — *New York City*

February 2022

- Organized the bedroom and closet of a Brooklyn based client.
- Full re-organization of client's room as well as upgrading their linens and storage options. This included: a new bed frame, new sheets, additional dresser, bins and boxes for closet and underbed storage, and the creation of a repeatable folding system for all of their clothes.
- Special note: this client was 6'5" tall so all of their clothing took up more space than an average client.

Newborn Nursery Organization — *Senoia, Georgia*

January 2022

- Organized and prepared a bedroom for a newborn baby in Georgia.
- Duties included washing, categorizing, and organizing all gifts and clothing received for baby while preparing room for arrival.
- Brought in ahead of the birth to consult with both parents to make their space enjoyable for baby and practical for them

Spare Apartment Decor & Prep — *Miami, FL*

June 2021

- Organized a newly renovated efficiency that the client was preparing to rent out as an extra source of income.
- This started as a consultation for how best to use this smaller new space and then grew into a full furnishing and organization.
- Was responsible for everything from main area storage options to bins under the bathroom sink

Kitchen, Pantry, and Closet Organization — *Providence, RI*

September 2020

- Organized the kitchen, pantry, and closet of two high profile food writers living in Providence
- Was responsible for removing contents of all areas, deciding with client what stayed and what went. From there, we worked together to get new containers, turntables and storage to beautifully and efficiently store their cookware and backstock items.

Related Experience

Assistant Set Decorator for Film & TV — *New York City*

- Assistant Set Decorator for numerous short films and web projects
- Responsible for the overall look and execution of set for each scene. This includes but is not limited to: collaborating on and executing an overall look and concept for each shoot, shopping for items, dressing locations and in-house studio spaces, maintaining continuity from shot to shot, and restoring all sets to their original state at end of day.

SKILLS

Video Editing
(Adobe Suite and Final Cut Pro)

Microsoft Office & G-Suite

Social Media

Passport

Drivers License

Attention to detail

Project management

Strategic planning

Task/Workflow analysis

Budgeting

Scheduling

Meeting deadlines

LANGUAGES

Fluent in Spanish

EDUCATION

NYU: Tisch School of the Arts

BFA Drama

References available upon request